

**STEVESTON HARBOUR AUTHORITY
OPERATIONS DIRECTIVE # 10
VESSEL REPAIR AREA / DRY LAND STORAGE AREA**

I. INTRODUCTION

A. PURPOSE

To provide a safe, efficient, and environmentally friendly facility to permit general repairs to vessels, prioritizing active licensed commercial fishing vessels.

B. APPLICATION

This directive applies to all Steveston Harbour Authority staff members and all Harbour users.

C. LOCATION

The Repair Area is located at the Paramount Site on the west foreshore of Nelson Pond and includes all of the area from the north end of building 25, north to the perimeter fence, then east to the northwest corner of building 26. Note that five slips in the southwest corner of the repair area are leased to Strait Marine.

Richmond Camp is located at the foot of No. 2 Road on the east side of the Paramount Pond and, though it is primarily a storage area and not a repair area, Steveston Harbour Authority may grant permission to vessel owners to do repairs under extenuating circumstances.

II. PROCEDURE

A. BOOKING

1. Strait Marine manages bookings for all the slips in the repair area and charges vessel owners for use of the travel lift. Steveston Harbour Authority charges for rental of the repair slip where repairs are carried out, except for the five spots leased to Strait Marine as mentioned in section I. C. above. The SHA provides vessel stands in addition to some scaffolding, planking and blocking, but is not responsible for any lack thereof. Steveston Harbour Authority is not responsible for delays in the travel lift service.

B. LAUNCHING

Though Strait Marine operates the travel lift, vessels owners must obtain a launch authorization slip from the Steveston Harbour Authority before Strait Marine may launch any vessel from the repair area. A launch authorization slip (see appendix A) will be provided by the SHA only after the vessel owner has paid all outstanding balances to the SHA, all scaffolding and planking has been returned to the SHA in good condition, and the slip the vessel was occupying is clean to the satisfaction of the SHA.

C. REPAIR GUIDELINES

1. All owners of vessels stored in the vessel storage area or repair area must sign a Vessel Berthage and Storage Agreement as a condition of occupancy.
2. All users must comply with Environment Canada's "Best Management Practices for Boat Building and Repair" and the SHA Environment Management & Responsibilities, directive #30.
3. All persons doing repairs in the SHA repair yard must operate in a safe and workmanlike manner at all times and must abide by all applicable safety standards, procedures, rules, statutes, regulations, by-laws and directives.
4. In the interest of public health, animals are not permitted on the sales float or aboard vessels utilizing the facility (unless confined to the vessel's cabin).
5. Vessel may stay for a maximum of a 1-year. If a vessel remains after 1-year, they will be billed double the daily repair rate, plus the cost of 1-lift per month.
6. Any sanding, spray painting or other activities involving or producing airborne dust require a containment tarp.
7. Sand blasting is permitted only with the permission of SHA. The contractor will be responsible for disposing their sand at their own expense. The contractor will ensure the vessel is properly tarped to prevent overblasting. If overblasting does occur, then the contractor is responsible for cleaning up any overblasting that occurs and is responsible for any cost incurred as a result.

8. All Independent Contractors operating on SHA property must carry valid Workers Compensation Board coverage and appropriate liability insurance for the type of business in which they are engaged.
9. All persons engaged in welding activity must keep a fully charged and working 20-lb. fire extinguisher on board whichever vessel they are performing repairs on at all times. A 1-hour fire watch is required post-welding.
10. Torching for the purposes of removing paint from a vessel is prohibited.
11. Vessel owners are responsible for cleaning their slip to the satisfaction of the SHA after repairs are completed. An Operations Patrol person may inspect the vessel's repair area slip to ensure that the site is clean and any scaffolding and planking has been returned prior to authorizing the launch of the vessel. Brooms and shovels are available for use at the main office free of provided they are returned promptly and in good condition once the slip is clean.
12. Any persons removing vessel stands (chocks), blocks, scaffolding or planking from the site will be prosecuted.
13. Use of SHA services and equipment is at one's own risk. Whether a user wishes to use the SHA's planking and scaffolding or their own, users are advised that the SHA is not responsible for any loss, damage or injury resultant thereof, and does not carry insurance for the user's benefit.

D. PARKING

1. One vehicle per vessel is permitted to park in the vessel repair area while repairs are being done to the vessel, provided that it is parked directly behind the vessel and is not obstructing adjacent repair slips or the travel life access lane.
2. With the exception of B. 1. above, no parking is permitted in the vessel repair areas, docks or fire lanes. Vehicles that are parked in these areas or that obstruct the operation of the travel lift will be towed at the owner's expense. SHA may temporarily permit parking in designated sections within the repair area depending on operational needs and at our own discretion.

3. Independent Contractors doing work on a vessel in the repair yard are permitted to park their vehicle in the repair area so long as it is not an obstruction as described in D. 1. And D. 2. above and the equipment they are using is attached to the vehicle and essential to the repair of the vessel. A current SHA Independent Contractors decal must be clearly displayed.

E. LOADING / UNLOADING

Loading / unloading of tools and equipment is permitted in the identified vessel repair areas and docks for a maximum of thirty minutes. Vehicles must then leave the yard and docks and park in a designated parking area if they are in addition to the one vehicle allowed to park in the repair area as described in D. 1. above.

F. DAILY RECORDING OF VESSELS

1. Use of the vessel repair area will be checked between 08:00 – 09:00 every morning and again periodically throughout the day by an Operations Patrol person. Vessels using the repair area and any planking or scaffolding will be recorded on the Repair Area Sheets (see appendix B).
2. Vessels in the repair area will be marked in and charged accordingly regardless of whether repairs are being done to the vessel at the time. It is the responsibility of each vessel owner to ensure repairs are done promptly as the SHA does not offer refunds for days on which repairs were not being done to the vessel.

G. RATES

1. Rates for use of the repair area are charged in accordance with the current SHA Rates Directive and are levied per day or any portion thereof, regardless of the length of the vessel.
2. 110 – volt power, water, boat stands, boat blocks, planking and routine garbage disposal is included in the cost of a repair area slip. Welding power is extra and is charged in accordance with the current SHA Rates Directive.
4. Scaffolding is available for a fee.

H. ACCESS

The main Paramount entrance gate is open from 06:00 – 18:00 daily though the Steveston Harbour Authority may extend these times depending on the time of year, repair area use and local fishing activity. Vessel owners who require access to their vessel after hours can sign out a temporary scan card for the main gate entrance and exit for a \$10.00 deposit.

I. DRY LAND VESSEL STORAGE AREA

1. The main dry land storage area is located west of the vessel repair area and is reserved for active, licensed commercial fishing vessels only.
2. Storage rates are the same as berthage rates and are determined by vessel length in accordance with the current SHA Rates Directive.
3. Steveston Harbour Authority reserves the right to extend the storage area into the vessel repair area through the winter months starting November 1, or at its discretion. The owners of any vessels stored in the repair area must sign an agreement to have their vessel launched before February 28th to make room for vessels needing repairs. Failure to comply will result in vessel owners being charged the vessel repair rate for any time after February 28th and / or any charges associated with the relocation or launch of the vessel if required. All such charges will be levied in accordance with the current SHA Rates Directive.

Approved by the Board of Directors at their meeting on June 8, 2023.

Board Vice Chairman

Jaime Gusto, General Manager
Steveston Harbour Authority