

**STEVESTON HARBOUR AUTHORITY
OPERATIONS DIRECTIVE # 30
ENVIRONMENTAL MANAGEMENT & RESPONSIBILITIES**

I. INTRODUCTION

A. PURPOSE

To provide guidelines for the safe, efficient and environmentally responsible operation of Steveston Harbour in accordance with all environmental legislation and bylaws and to outline the environmental responsibilities of harbour users.

B. APPLICATION

This directive applies to all SHA staff members and all harbour users.

II. HARBOUR USER RESPONSIBILITIES

A. GENERAL

1. Harbour users must follow all practices and procedures defined in this directive and the SHA Berthage, Locker and Storage agreements.
2. Harbour users must follow all practices and procedures described in all SHA signs and notices posted within SHA property or as directed by SHA staff.
3. Harbour users must comply with all environmental legislation (and bylaws) pertaining to their respective business operations.

B. WASTE OIL

1. Harbour users must return all waste oil to any oil vendor, designated collection site or service station displaying the recycling symbol.
2. Do not release waste oil or other pollutants onto SHA property or water lots. A vacuum bilge pump is available at Steveston Harbour pending available maintenance staff. Charges for use of the vacuum pump are in accordance with the current SHA Rates Directive.
3. Collect any used oil in clean containers and keep it separate from all other substances.
4. Motor oil must be stored in its original, clearly labeled container and kept away from heat or open flame.

C. WASTE OIL TANKS

1. Harbour users must try to return waste oil to their retailer or a licensed disposal site. However, if this option is unavailable for any reason, the SHA provides waste oil tanks to be used as a last resort.
2. Only used oil, transmission fluid and brake fluid may be put in the waste oil tanks. Gasoline, diesel, water, paint thinner, antifreeze, resin or any other solvent must not be placed in the waste oil tanks. * NOTE * If tank contents are contaminated by substances other than oil, transmission fluid or brake fluid, disposal costs can be up to ten times the normal rate.
3. Do not put any solid waste (such as used absorbents) into the waste oil tanks or filter assembly.
4. Harbour users must not leave any waste material or containers in the tank area.

D. WASTE OIL FILTERS

1. All used oil filters must be deposited in the provided waste oil filter stations. No other waste may be placed in these drums.
2. Do not discard used oil filters in the garbage bins or in the harbour basin.
3. Ensure that oil filters are drained into the provided waste oil tanks before depositing them into the oil filter drums.

E. ANTIFREEZE

1. Whenever possible, harbour users should have their vessel(s) winterized at a commercial boat yard.
2. Conserve antifreeze whenever possible. Always verify that antifreeze needs changing by checking the level or temperature protection and corrosion inhibition. Do not change antifreeze unless it is absolutely necessary.
3. If you must change antifreeze, do not spill it onto land or in the water. If a spill occurs, clean the spill and notify the SHA immediately.
4. Antifreeze must be stored in its original container.

5. If possible, return waste antifreeze to a local retailer offering a recycling service. Do not pour antifreeze into any drain or in the waste oil tanks.

F. WASTE LEAD-ACID BATTERIES

1. If possible, return used batteries to your retailer for recycling. If this is not possible, you may take advantage of the SHA's recycling service by leaving used batteries in the covered area at each garbage shed on SHA property.
2. Do not discard used batteries on SHA property (apart from the covered area at every SHA garbage shed) or into the harbour basin.
3. If a battery is leaking, transport it in a heavy-duty plastic bag or container or battery carrier. A leaking battery can be neutralized with lime, baking soda, washing soda or soda ash.

G. VESSEL FUELING

1. Raw fuel is extremely harmful to the marine environment, and careless procedures while fueling often lead to minor leaks or significant spills. Therefore, no fueling is permitted via fuel trucks on SHA property / water lots.
2. All vessel refueling must fueling be done via the Chevron marine fuel barge at 6th Avenue Pier.

H. SPILL RESPONSE

1. Become familiar with the SHA's emergency response procedures by reviewing the SHA's Emergency Procedures Manual (EPM).
2. Immediately notify the SHA of all spills regardless of severity by calling 604-272-5539 (24 / 7). For serious spills, notify the Coast Guard Emergency Spill Response Line at 604-666-6012.
3. When a spill occurs, take all possible practical action to contain the spill and minimize its effects while having due regard for safety.

I. WASHING AND PAINTING VESSELS

Due to the high risk of pollutants entering the water, performing major repairs and extensive painting of vessels in the water is prohibited. All painting, repairing and related activities must be done in the main vessel repair area in accordance with SHA Operations Directive # 10.

J. REFUSE DISPOSAL

1. Do not discharge, dump, discard or dispose of rubbish, garbage or waste materials of any kind on SHA property unless it is placed in the appropriate disposal bin (if applicable).
2. SHA refuse disposal sites are for waste related to the commercial fishing industry only. Anyone caught disposing of refuse of any nature suspected to be from any source other than one related to the commercial fishing industry (i.e.: household garbage, grass / tree clippings etc.) may be charged with theft of service.
3. Return all recyclable materials to an authorized recycling center.
4. Drywall must not be left at SHA waste facilities under any circumstances.

K. SCRAP NETTING

Deposit scrap netting in the red hopper bins marked "Scrap netting only."
Do not place netting in any other bin.

L. RECYCLE AREA

A recycle area has been set up at the west fence near Britannia at the Paramount Site. Users are encouraged to deposit waste metal, used paints, old tires and other wastes associated with the operation of their vessels in the appropriate bins.

Approved by the Board of Directors on December 10, 2014.

Robert Kiesman, Chairman, Board of Directors
Steveston Harbour Authority

Bob Baziuk, General Manager
Steveston Harbour Authority